

Course Registration Form

All the information provided will be regarded as strictly confidential

Course Title:	Microsoft Outlook		
Course Fee:	€125	*Subsidy:	N/S
Dates:	20/10/2010 (WED)	Duration:	09:00-17:15 Nicosia <input type="checkbox"/> Limassol <input type="checkbox"/>
Course Attendant's Name:	I.D No:		
Job Title:			
Company Name:			
Company Address:			
City:		Post Code:	
Company Tel.:		Company Fax:	
Home Tel.:		Mobile No:	
Home Address:			
Email Address:			
Name of person authorizing Registration:			
Please be advised that pre-payment for the Course is mandatory.			
Please Make Invoice Payable To:	<input type="checkbox"/> Company		<input type="checkbox"/> Course Attendant
Terms & Conditions			
1. Computrain reserves the right to cancel or postpone any Course at their own discretion.			
2. Certificates <i>will not</i> be issued to students who attend less than 75% of the total duration of the Course.			
4. VAT is not included in the price of the Course.			
5. Changes or cancellations must be made in writing, 14 days prior to the start date of the Course otherwise Course fees will not be refundable.			
6. Transfers will only be accepted, at a fee, for the same course run at a later date . All requests of transfers should be made in writing 14 days prior to start date of Course.			
I have read, understood and agree to abide by the Terms & Conditions set out above:			
Signature of person authorizing Registration:	COMPANY STAMP HERE		Date:
ONCE COMPLETED PLEASE FAX REGISTRATION FORM TO +357 22 44 14 93			